



## STANDARD COT INSTRUCTION SHEET

### ASSEMBLY INSTRUCTIONS – Please read carefully prior to assembly

You are now the proud owner of a Touchwood Safety Cot. This cot has been waxed with a non-toxic furniture wax prior to being packaged.

**IMPORTANT NOTE:** In the unlikely event of a bolt not winding easily, a minor adjustment to the alignment of the threaded steel dowel that accepts the bolt may be made with a standard screwdriver.

#### Bag Includes:

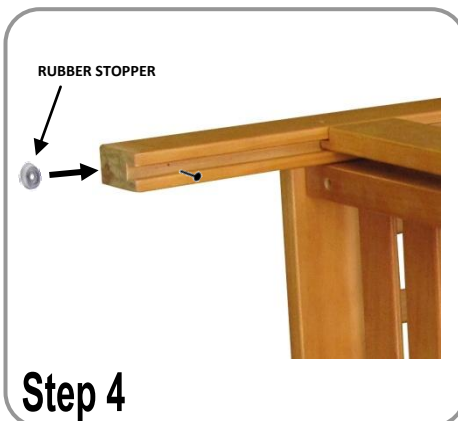
- 4 100mm bolts (back frame)
- 8 75mm bolts plus 4 mushroom caps (mattress base)
- 4 35mm bolts plus 4 mushroom caps (finger entrapment)
- 1 Large Allen Key & 1 Small Allen Key
- 2 Spare threaded Steel Dowels
- 4 50mm Bolts - for Bar Cots only (finger entrapment for mattress base at bassinet level)
- 2 Rubber Stoppers plus 2 screws



Failure to follow the Assembly Instructions may cause damage to your cot.

**STEP 1:** Take one end frame and the back frame and bolt together using 2 x 100mm bolts supplied (use Allen key supplied)  
Take second end frame and bolt to other end of back frame using 2 x 100mm bolts supplied.

**STEP 2:** Lay the cot on its back frame.  
- For bassinet level, slide in the mattress base to the higher level and fix using 2 x 75mm bolts and long mushroom caps.  
- For cot level, slide the mattress base to the lower level and fix using 4 x 75mm bolts and long mushroom nuts  
Do not tighten these bolts until front frame (drop-side) is fitted.



**STEP 3:** While the cot is still on its back, carefully slide in the drop side ensuring the **Touchwood Emblem is facing upwards** – Make sure to keep the drop side **level and parallel** when inserting it, as this will cause damage to the Cot if inserted incorrectly. Then tighten bolts.

To eliminate finger entrapment, fit the 4 x 50mm bolts into the ends of the mattress base. (Applicable for open-ended Bar Cots Only)

**STEP 4:** After the drop-side is fitted, slide in the rubber stops from the bottom of the groove in the legs and fix with the screws supplied.

**STEP 5:** Then stand the cot up and fix the remaining 2 x 75mm bolts through from the back of the cot through the mattress base and attach the remaining two long mushroom caps.

Insert the 4 x 35mm bolts and mushroom caps into the holes that are not being used for the different mattress base levels.

**SAFETY NOTE:** this step is essential in order to eliminate a finger entrapment hazard.

**FINAL STEP:** Please ensure all the bolts have been fully tightened after the cot has been assembled.

**For optional Drawer:** This can be fitted into position after the above has been completed.

**To dismantle the cot, carry out the above procedures in reverse. Failure to do so will cause major damage to your cot.**