



## STANDARD COT INSTRUCTION SHEET

### ASSEMBLY INSTRUCTIONS – Please read carefully prior to assembly

You are now the proud owner of a Touchwood Safety Cot. This cot has been waxed with a non-toxic furniture wax prior to being packaged.

**IMPORTANT NOTE:** In the unlikely event of a bolt not winding easily, a minor adjustment to the alignment of the threaded steel dowel that accepts the bolt may be made with a standard screwdriver.

#### Bag Includes:

- 4 100mm bolts (back frame)
- 8 75mm bolts plus 4 mushroom caps (mattress base)
- 4 35mm bolts plus 4 mushroom caps (finger entrapment)
- 4 20mm bolts plus 4 mushroom caps (finger entrapment)
- 4 50mm Bolts (for Bar Cots only)
- 2 Spare threaded Steel Dowels
- 2 Rubber Stoppers plus 2 screws
- 1 Large Allen Key & 1 Small Allen Key



Step 1



Step 2

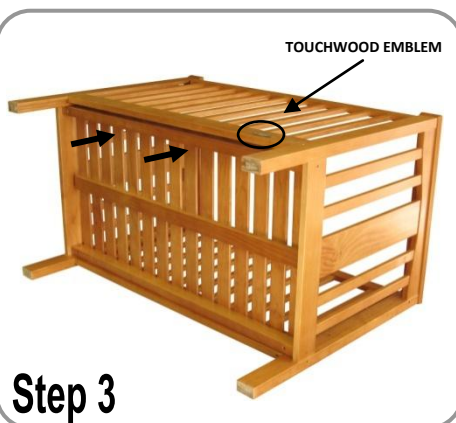
Failure to follow the Assembly Instructions may cause damage to your cot.

**STEP 1:** Take one end frame and the back frame and bolt together using 2 x 100mm bolts supplied (use Allen key supplied)  
Take second end frame and bolt to other end of back frame using 2 x 100mm bolts supplied.

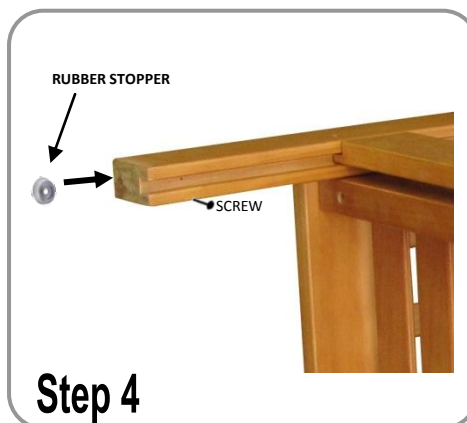
**STEP 2:** Lay the cot on its back frame.

- For **bassinnet level**, slide in the mattress base to the higher level and fix using 2 x 75mm bolts and mushroom caps.
- For **cot level**, slide the mattress base to the lower level and fix 2 x 75mm bolts and mushroom caps followed by 4 x 75mm bolts through the end frames, into the ends of the mattress base.

**Do not tighten these bolts until front frame (drop-side) is fitted.**



Step 3



Step 4



Step 5

**STEP 3:** While the cot is still on its back, carefully slide in the drop side ensuring the **Touchwood Emblem is facing upwards** – Make sure to keep the drop side **level and parallel** when inserting it, as this will cause damage to the Cot if inserted incorrectly. Then tighten bolts.

**STEP 4:** After the drop-side is fitted, slide the rubber stoppers through the groove at the bottom of the legs and fix with the screws supplied.

**STEP 5:** Then stand the cot up and fix the remaining 2 x 75mm bolts through from the back of the cot through the mattress base and attach the remaining 2 x mushroom caps.

**TO ELIMINATE FINGER ENTRAPMENT (these steps are essential in order to eliminate any finger entrapment hazards)**

- Insert the 4 x 50mm bolts into the ends of the mattress base. (Applicable for open-ended **Bar Cots Only**)
- Insert the 4 x 35mm bolts and mushroom caps into the holes that are not being used for the different mattress base levels.
- Insert the 4 x 20mm bolts and mushroom caps into the ends of the cot, when mattress base is at bassinnet level.

**FINAL STEP:** Please ensure all the bolts have been fully tightened after the cot has been assembled.

Avoid over-tightening, as this may cause damage to your cot.

**For Optional Drawer:** This can be fitted into position after the above has been completed.

**To dismantle the cot, carry out the above procedures in reverse. Failure to do so will cause major damage to your cot.**